

## Curriculum Vitae

Max Mustermann  
Musterstraße 1  
12345 Musterstadt  
+49 51 / 123456789  
max.mustermann@muster.de  
1970/03/31

### PERSONAL PROFILE

### CAREER OBJECTIVE

### WORK EXPERIENCE

01/2015 - 07/2015  
**Company Name**, City (Country)  
Department: Human Resources  
*Internship*  
> Activities and responsibilities

10/2012 - 01/2015  
**Company Name**, City (Country)  
Department: Human Resources  
*Internship*  
> Activities and responsibilities

### EDUCATION

10/2012 - 07/2015  
University Name, City (Country)  
Human Resources Management (B.Sc.)

09 / 2009 - 06/2012  
High School Name, City (Country)  
A level (2,5)

### SKILLS

EDP  
MS Office: Word, Excel, Power Point  
Adobe: Photoshop, InDesign  
Languages  
German: Mother Tongue  
English: Proficient User, Cambridge Bus. English Higher Certificate CEF C1  
French: Advanced User

### PERSONAL INTERESTS

Team-Sports (soccer, basketball)  
Traveling (in particular Europe and Asia)

Max Mustermann

City, 07/01/2015