**MAX MUSTERMANN • MUSTERSTRASSE 1 • 12345 MUSTERSTADT**

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**Max Mustermann**

**CAREER ONJECTIVE**

**WORK EXPERIENCE**

01/2015 - 07/2015 Company Name, City (Country)

Department: Human Resources

Internship

> Activities and responsibilities

10/2012 - 01/2015 Company Name, City (Country)

Department: Human Resources

Internship

> Activities and responsibilities

**EDUCATION**

10/2012 - 07/2015 University Name, City (Country)

Human Resources Management (B.Sc.)

09 / 2009 - 06/2012 High School Name, City (Country)

A level (2,5)

**SKILLS**

EDP MS Office: Word, Excel, Power Point

Adobe: Photoshop, InDesign

Languages German: Mother Tongue

English: Proficient User, Cambridge Bus. English Higher Certificate CEF C1

French: Advanced User

**PERSONAL INTERESTS**

Team-Sports (soccer, basketball)

Traveling (in particular Europe and Asia)

**REFERENCES**

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